# CORCORAN PLANNING COMMISSION MEETING AGENDA

Monday, November 20, 2023 5:30 P.M.

<u>Public Inspection:</u> A detailed Planning Commission packet is available for review at <u>Corcoran City Hall</u>, located at 832 Whitley Avenue

Notice of ADA Compliance: In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerks office at (559) 992-2151 ext. 2501.

<u>Public Comment:</u> Members of the audience may address the Planning Commission or submit written comments on non-agenda items; however, in accordance with Government Code Section 54954.2, the Planning Commission may not (except in very specific instances) take action on an item not appearing on the posted agenda.

This is just the time for members of the public to comment or provide written comments on any matter <u>within the jurisdiction of the Corcoran Planning Commission</u>. The Planning Commission will ask that you keep your comments brief and positive. Creative criticism, presented with appropriate courtesy, is welcome.

After receiving recognition from the chair, the speaker will walk to the podium and state name and address and proceed with comments. Each speaker will be limited to five (5) minutes.

ROLL CALL

Chairman:

Karl Kassner

Vice-Chairman: Commissioner: Kaitlyn Frazier Janet Watkins

Commissioner:

Karen Frey

Commissioner: David Bega

# **FLAG SALUTE**

- 1. PUBLIC DISCUSSION
- 2. APPROVAL OF MINUTES

Approve the minutes of the October 16, 2023, Planning Commission Meeting. VV

3. <u>RE-ORGANIZATION</u> Planning Commission re-organization. None

4. PRESENTATIONS None

# 5. PUBLIC HEARING

- 5.1 Public Hearing and Workshop regarding the proposed 2024 2032 General Plan/Housing Element and Fair Housing Analysis. (*Tromborg & Consultant*.)
- 5.2 Public Hearing and approval of Resolution 2023-011 regarding a proposed Tentative Parcel Map (TPM) 23-0 (Tromborg) <u>VV</u>

## 6. STAFF REPORTS

6.1 Request to add names to official street names list. (Tromborg) VV

# 7. MATTERS FOR PLANNING COMMISSION

- 7.1 Information Item:
  - A. Planning Commission meeting in December (Tromborg) VV
- 7.2 Staff Referrals- Item of Interest (Non-action items the Commission may wish to discuss)
- 7.3 Committee/Seminar Reports:

#### 8. ADJOURNMENT

I certify that I caused this Agenda of the Corcoran Planning Commission meeting to be posted at the City Council Chambers, 1015 Chittenden Avenue on November 15, 2023.

Kevin J. Tromborg

Community Development Director

# MINUTES CORCORAN PLANNING COMMISSION REGULAR MEETING Monday, October 16, 2023

The regular session of the Corcoran Planning Commission was held at 1015 Chittenden Avenue, Corcoran, CA 93212. The meeting was adjourned due to lack of quorum.

#### ROLL CALL

Planning Commissioners Present: Karl Kassner, Kaitlyn Frazier, Janet Watkins, Karen Frey, David Bega

Planning Commissioners Absent: None

#### FLAG SALUTE - Kassner

#### 1. PUBLIC DISCUSSION -None

#### 2. APPROVAL OF MINUTES

Following planning commission discussion, a motion was made by Bega and second by Frey to approve the September 16, 2023 minutes. Motion carried by the following vote:

AYES: Bega, Frey, Frazier, Kassner

NOES:

ABSTAIN: Watkins (not present at meeting)

- 3. <u>RE-ORGANIZATION</u> None
- 4. PRESENTATIONS

None

#### 5. PUBLIC HEARING

None

#### 6. STAFF REPORTS

6.1 Final Review of Zoning Code Revisions. (Tromborg) VV

- Planning Commissioners would like more time to review and asked for Kevin to elaborate during the meeting. Kevin provided two weeks for feedback by email or inperson. The staff report will be brought back to January's planning commission meeting.

#### 6.2 Whitley Avenue Layout Review (*Tromborg*)

Kevin elaborated on the projected goals and shared pictures of the proposed layouts.
 Commissioners would like to know about the possible townhomes meeting with A&M that will take place in November or January.

#### 7. MATTERS FOR COMMISSION

#### 7.1 Information Item:

#### A. Development Report (Tromborg)

Kevin elaborated on the approved developments currently in construction and provided pictures. Kevin mentioned that the old Adventist Health Clinic will be possibly used for the City Fire Program. Kevin shared the two future projects that are being proposed in the city. That are Pacifica Tiny Homes manufacturing assembly line and the Event Hall on Otis Ave. Commissioners requested that a report be provided every quarter or when significant changes occur with the city.

# B. Community Development Changes. (Tromborg)

Kevin shared where the community development department stands. Fully staffed
and has a great team to make a difference to the city and community. Introduced
to the commissioners his new team players and shared the transferring of transit to
administration department.

# 8. ADJOURNMENT

	Meeting was adjourned	d at 6:37pm		
APPR	OVED ON:			
Karl I	Kassner, Planning Com	mission Chairn	nan	

Kevin J. Tromborg, Community Development Director

ATTEST

# <u>Chairperson</u>

Karl Kassner

#### Vice-Chairperson

Kaitlyn Frazier

#### **Commissioners**

David Bega Janet Watkins Karen Frey

# Planning Commission



# 832 Whitley Avenue, Corcoran CALIFORNIA 93212

Community Development Department

(559) 992-2151 FAX (559) 992-2348

Planning Commission Executive Secretary Kevin J. Tromborg

#### **PUBLIC HEARING**

**To:** Planning Commission

From: Kevin J. Tromborg, Community Development Director, Planner, Building Official.

Date: November 20, 2023

Subject: Public Hearing/Public Workshop regarding 6<sup>th</sup> Cycle Regional Housing Needs

Assessment (RHNA) 2024-2032 Housing Element & Fair Housing Analysis

The Regional Housing Needs Assessment, or RHNA, is the State-mandated process requiring cities and counties to plan for adequate housing to accommodate the existing and future housing needs for all economic segments of their communities. The entire RHNA process is comprised of three major phases: 1) the Regional Housing Needs Determination, which identifies the region's total housing need during the

Needs Determination, which identifies the region's total housing need during the planning period; 2) preparation of the RHNA Plan, which allocates a share of the region's total housing need to each member jurisdiction; and 3) City and county Housing Element updates. These three steps are summarized below. This RHNA Plan document describes the process and methodology that was used in developing the 6th cycle RHNA allocations for the Kings County Association of Governments (KCAG) region, which includes the County of Kings and the cities of Avenal, Corcoran, Hanford and Lemoore.

The RHNA portion has been completed and adopted by the three cities and the County. The process has now moved forward with each city and Kings County updating the Housing Element to reflect RHNA.

The Three Cities and the County have once again worked together with one consultant to perform the arduous task of producing the Housing Elements for each city and the County. With us today is the representative of Civic Solutions to present this presentation and workshop.

# PUBLIC WORKSHOP 2024-2032 HOUSING ELEMENT & Fair Housing Analysis

CITY OF CORCORAN
Planning Commission Meeting, NOV. 20, 2023
5:30 P.M.



# **PLANNING PROCESS**





# **COMMUNITY PARTICIPATION**

Workshop – Nov. 20, 2023



Public Review -Draft HE & Fair Housing Analysis, Dec. 2023 - Jan. 2024



HE Adoption April-May 2024

# What is a Housing Element?

A housing element is a Jurisdictions's vision and a plan on how best to provide housing for all income groups within the City and affirmatively furthering fair housing.

The housing element must be updated every eight years.

# **Steps in Updating Housing Element?**

- Review and revise the Housing Element
- Incorporate new programs into the existing format
- Perform Site Inventory
- Include affordability level in Site Inventory (New)
- ➤ Include Programs to Affirmatively Further Fair Housing

# What is Fair Housing Analysis?

- 1. Outreach
- 2. Assessment of Fair Housing
  - a. Key Data and Background Information
  - b. Fair Housing Enforcement and Outreach Capacity
  - c. Integration and Segregation Patterns and Trends
  - d. Racially or Ethnically Concentrated Areas of Poverty
  - e. Disparities in Access to Opportunity
  - f. Disproportionate Housing Needs in the Jurisdiction
  - g. Displacement Risk
- 3. Sites Inventory
- 4. Identification of Contributing Factors, Goals and Actions



# PRELIMINARY OBSERVATIONS

Preliminary Observations of the Housing Element and Fair Housing Analyses are as follows:

# **DEMOGRAPHIC DATA**

- Total Population: 22,078
- Household Population: 13,525
- Hispanic or Latino: 69.30%
- Households: 3,845
- Owner occupied: 46.53%
- Persons per HH: 3.42
- Median HH Income: \$42,997
- Poverty: 27.6%

Source: Census, ACS, CA DOF



#### FAIR HOUSING ISSUES THAT WILL BE ANALYZED:

- 1. Diversity Index (Racial and Ethnic Diversity): 1 to 100%
- 2. GINI Index (Income Disparity): 1 to 10
- 3. Dissimilarity Index (uneven distribution of racial or ethnic populations in different neighborhoods).



4. Racially or Ethnically Concentrated area of Poverty (R/ECAP).

The correlation assumes that the lower the income, the higher the diversity of population.

5. Racially Concentrated Areas of Affluence (RCAA):
Any census block in the city with a median household income of \$125,000 and a population that is 80 percent or more white.



# 6. Disparities in Access to Opportunities:

Census tracts are categorized as Highest Resource, High Resource, Moderate Resource, Moderate Resource (Rapidly Changing), Low Resource, or areas of High Segregation and Poverty.



7. Disproportionate Housing Needs.

Over payment, Cost burdens

# 8. Displacement

Displacement occurs when households are forced to move because they are evicted or their building was torn down, often to make way for new and more expensive development.



# 9. Site Inventory

The RHNA sites not concentrated in areas with high racial or ethnic populations, persons with disabilities, female-headed households, senior households, or Low-and-moderate income (LMI) households.



10. Identification of Contributing Factors, Goals and Actions:

The programs in the Housing Element previously discussed are created in light of the findings of the fair housing analysis and needs of the community.



# 6<sup>th</sup> CYCLE RHNA ALLOCATION

Jurisdiction	RHNA	Percent of	
	Allocation	Total	
Avenal	277	3 %	
Corcoran	715	8 %	
Hanford	5547	59 %	
Lemoore	2329	25 %	
Unincorporated	561	6 %	
TOTAL	9429	100 %	



# **QUANTITATIVE HOUSING OBJECTIVES**

Housing/Type	Extremely Low Income	Very Low Income	Low Income	Moderate & Above Moderate Income	Total
RHNA 6 <sup>th</sup> Cycle Allocation					
Remaining Obligations from 5 <sup>th</sup> Cycle					
Total Housing Obligations					
New Construction					
Rehabilitation					
Conservation/Rehabilitation					



# **GENERAL PLAN CONSISTENCY**

➤ Update and ensure that the housing element amendments are internally consistent and compatible with the other elements of the general plan.

# € CEQA

- ➤ California Environmental Quality Act (CEQA)
- **➤ Common Sense Exemption, CEQA Guidelines Section 15061(b)(3)).**



- Questions from the participants at the workshop
- What are the housing challenges facing the City?
- What opportunities are available to the City to support housing needs?
- What should the top five priorities be?
- > Fair Housing issues, complaints and recommendations.



PREPARE DRAFT HE and FHA



HCD REVIEW, JURISDICTION'S RESPONSE AND HCD APPROVAL



ADOPTION OF HE & FHA



HCD CERTIFICATION

# **OPEN PUBLIC MEETING**

Open floor for public comments.

# Thank you

Please send your comments by mail or email to the City's Planning Department.

# **Chairperson**

Karl Kassner

# Vice-Chairperson

Kaityln Frazier

#### **Commissioners**

David Bega Janet Watkins Karen Frey

# **Planning Commission**



# 832 Whitley Avenue, Corcoran CALIFORNIA 93212

Community
Development
Department

(559) 992-2151 FAX (559) 992-2348

Planning Commission Executive Secretary

Kevin J. Tromborg

Public STAFF REPORT

Hearing Item # 5.2

**To:** Planning Commission

From: Kevin J. Tromborg, Community Development Director, Planner, Building Official.

Date: November 20, 2023

**Subject:** 

Tentative Parcel Map 23-03 and Resolution 2023-011

# A. General Information:

The applicant is proposing dividing one (1) parcel 12,460 sq ft into (2) two parcels. Parcel (1) will consist of 6401 sq ft. and Parcel (2) two will consist of 6065 Sq Ft.

1.	Owner:	Saleh Msaad Ali & Kleb Fanda Kassim 2016 Vernal Avenue Corcoran Ca 93212	
2.	Applicant:	Saleh Msaad Ali & Kleb Fanda Kassim 2016 Vernal Avenue Corcoran Ca 93212	
3.	Site Location:	800 Soto Avenue	
4.	<b>Property Description:</b>	APN: 030-121-007	
5.	Site Area:	12,460 Sq. Ft.	
6.	<b>General Plan Designation:</b>	Low Density	

7.	<b>Current Zone Classification:</b>	R1-6 Residential
8.	<b>Existing Use:</b>	Vacant lot
9.	Proposed Use:	N/A

# B. **Project Location & Description**:

800 Soto Avenue.

#### SURROUNDING ZONING AND USES

	<u>USE</u>	<b>ZONING</b>
NORTH:	Sigle Family Dwelling	R1-6: Residential
SOUTH:	Single Family Dwelling	R1-6: Residential
EAST:	Single Family Dwelling	R1-6: Residential
WEST:	Single Family Dwelling	R1-6: Residential

# C. Compliance with General Plan and Zoning:

The proposed project, TPM 23-03 follows the regulations of the Zoning Code and is in compliance with the General Plan.

## E. <u>City Engineer:</u>

The City Engineer has reviewed and approved the proposed map. In the absence of any detail regarding potential development, the City Engineer will defer any potential infrastructure that may be required to such time as the future developers submit for Site Plan Review.

## F. Public Input:

A notice of public hearing was published in the Corcoran Journal on November 8, 2023. Additionally, letters were sent to property owners within a 300 ft radius of the site to notify them of the proposed Tentative Parcel Map. No comments have been received to date.

# G. Comments from Other Agencies/Departments:

Referrals were made to City Departments and other agencies and comments have been incorporated in this report.

#### 1. Community Development Department

1a. All infrastructure that may be required shall be installed by and at the developer's expense at the time of building permit issuance.

**1b**. Prior to development, the lots must be kept clean of all rubbish, junk, weeds, and vehicles.

# H. Environmental Impact Assessment and compliance with CEQA

This project, Tentative Parcel Map 23-03 is not subject to CEQA review under categorical Exemption 15315. Minor Land Divisions.

Class 15 consist of the division of property in urbanized areas zoned for residential, commercial, or industrial use into four or fewer parcels when the division is in conformance with the General Plan and the Zoning Code.

# I. Recommendation:

Staff recommends that the staff report be given, a public hearing be opened, testimony taken, and the Planning Commission act based on the following findings and on the attached Resolution 2023-11.

#### J. FINDINGS

#### The following findings are proposed:

- (A) The project is exempt is exempt under CEQA Categorical exemption 15315
- (B) That the site for the proposed land division is adequate in size and shape to Accommodate said land division.
- (C) That all uses of the land division comply with the requirements of the Corcoran Municipal Code, Ordinances, Standards or State and Federal Codes of regulations.
- (D) That the site for the proposed use relates to streets and highways adequate in width and pavement type to carry the quantity and kind of traffic generated by the proposed use.
- (E) That the proposed use will have no adverse effects upon adjoining or other properties in the vicinity. In making this determination, the Commission or Council shall consider the proposed location of improvements on the site; vehicular ingress, egress and internal Circulation, external circulation, setbacks; heights of buildings or structures; wall or fences; landscaping; outdoor lighting; signs; and any other characteristics that will affect the property or properties in the vicinity.
- (F) That the proposed use is consistent with the objectives and policies of the Corcoran General Plan, or any specific plans, or planned development approved by the City.

- (G) That the proposed site for development has adequate public services, or will be provided with adequate public services to accommodate proposed land use.
- (H) That the property(s) be kept clean and safe and free of weeds parked vehicles, rubbish And junk.

# PARCEL MAPS-ACTION BY THE PLANNING COMMISSION (from Municipal Code Chapter 12 section 1-7 J)

The Planning Commission, by written resolution, may approve, approve with conditions, disapprove, or disapprove without prejudice a Tentative Parcel Map.

The decision of the Planning Commission shall be final unless appealed to the City Council in accordance with the procedure outlined below.

#### APPEAL TO THE CITY COUNCIL

In case the applicant or any other party is not satisfied with the action of the Planning Commission he may, within ten days after the date of the adoption of the Planning Commission resolution, file in writing with the City Clerk an appeal to the City Council. The appeal shall state specifically wherein it is claimed that there was an error or abuse of discretion by the Planning Commission, or whereby its decision is not supported by the evidence in the record.

The City Council shall set a date a date for the public hearing and shall post notices as set fourth in code. The date for the public hearing shall not be less than ten nor more than thirty days from the date on which the appeal was filed.

By resolution, the City Council may affirm, reverse or modify a decision of the Planning Commission, providing that the City Council make the findings prerequisite to the approval of the Parcel Map.

The decision of the City Council shall be final, and shall have immediate effect. 11-27 (G) 1

# **EXPIRATION OF MAPS AND EXTENSIONS** (MC: Chapter 12 section 12-1-8)

The approval or conditional approval of a Tentative map shall expire no later than twenty four (24) months from the date the map was approved or conditionally approved. However, the map may be extended if the subdivider has complied with The California Map Act section 66452.6 (a) and (e).

# CORCORAN CITY PLANNING COMMISSION RESOLUTION NO. 2023-11 PERTAINING TO TENTATIVE PARCEL MAP 23-03

At a meeting of the Planning Commission of the City of Corcoran duly called and held on November 20, 2023, the Commission approved the following:

**Whereas,** Property owner Saleh Msaad Ali & Kleb Fanda Kassim, submitted an application regarding Tentative Parcel Map approval for Parcel(s) located at 800 Soto Avenue. APN: 030-121-007 and;

Whereas, this Commission considered the staff report on November 20, 2023; and

Whereas, the Planning Commission has made the following findings pursuant to the City of Corcoran Zoning Ordinance and Municipal Code.

- (A) The project is categorically exempt under CEQA 15315, Minor Land Divisions.
- (B) That the site for the proposed use is adequate in size and shape to accommodate the said use and all yards, spaces, walls and fences, parking, loading, landscaping and other features required by this Title to adjust said use with land and use in the Residential zone.
- (C) That the site for the proposed use relates to streets and highways adequate in width and pavement type to carry the quantity and kind of traffic generated by the proposed use.
- (D) That the proposed use will have no adverse effect upon adjoining or other properties. In making this determination, the Commission shall consider the proposed location of improvements on the site; vehicular ingress, egress and internal circulation; setbacks; heights of buildings; walls and fences; landscaping; outdoor lighting; signs; and such other characteristics as will affect surrounding property;
- (E) That the proposed use is consistent with the objectives and the policies of the Corcoran General Plan, or any specific plans, area plans, or planned development approved by the city.
- (F) That the approved Tentative Map will expire twenty-four (24) months from the approved Date. That the property owner must file for an extension of the Tentative map or file form a final map prior to the expiration date.
- (G) That the property is kept clean and safe free of weeds, junk, rubbish and parked or stored Vehicles.

<b>IT IS THEREFORE RESOLVED</b> that Tentative Parcel Map 23-03 should be approved with the Conditions stated in the Staff Report and Resolution 2023-11.
AYES:
NOES:
ABSENT:
ABSTAIN:
Adopted this 20, day of November 2023
Planning Commission Chairman
Community Development Director
CERTIFICATE
City of Corcoran } County of Kings } ss. State of California }
I, Marlene Spain, Planning Commission Secretary of the City of Corcoran, hereby certify that this is a full, true and correct copy of Resolution No 2023-11. duly passed by the Planning Commission of the City of Corcoran at a regular meeting thereof held on the 20 <sup>Th</sup> day of November 2023, by the vote as set forth therein.
DATED: November 20, 2023
Joanna Castro Planning Commission Secretary
ATTEST:

Marlene Spain, City Clerk

PARCEL A AREA = 6,401 S.F. PARCEL B AREA = 6,065 S.F.

ENGINEERING & SURVEYING SERVICES
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# <u>Chairperson</u>

Karl Kassner

## Vice-Chairperson

Kaitlyn Frazier

# **Commissioners**

David Bega Janet Watkins Karen Frey

# Planning Commission



# 832 Whitley Avenue, Corcoran CALIFORNIA 93212

Community Development Department

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Planning
Commission
Executive Secretary
Kevin J. Tromborg

#### STAFF REPORT

Item #

**To:** Planning Commission

From: Kevin J. Tromborg, Community Development Director, Planner, Building Official.

Date: November 20, 2023

Request to add to the street name list.

**Subject:** 

A. <u>Discussion:</u> Vice Mayor Pat Nolan has sent in an official request to add three names to our existing street name list. The names represent individuals who greatly contributed to the neighborhood between Whitley Avenue, Highway 43, Gardner Avenue and Pickerell Avenue. This area in Corcoran history was a predominantly Black community and the three names were people who helped the small community thrive during the first 50 years of Corcoran history by providing food, monies, and housing to those in need.

The names requested to be added are as follows:

- 1. Patrick (Samuel
- 2. Cole (Bunk)
- 3. White (Hattie

# **CORCORAN COMMUNITY FOUNDATION MEMORIAL WALL**

The Corcoran Community Foundation Memorial Wall serves as a way to honor deceased members of the Corcoran Community who have made great contributions to the City of Corcoran. Up to two (2) plaques will be awarded annually. Submissions will be considered by the Foundation Memorial Wall Committee, an ad hoc committee of the Corcoran Community Foundation, and must meet the requirements outlined in this application.

Incomplete and/or duplicate applications will not be accepted.

NAME Amanda helsey
PHONE 659 852-C174 EMAIL Princessmanda 57 ayahoo, com
NAME OF PLAQUE RECIPIENT Samuel Patrick
DATE OF BIRTH 1/20 DATE OF DEATH 2/15/09 (AS IT WILL APPEAR ON THE PLAQUE)
WAS THIS PERSON BORN IN CORCORAN? YES NO V # OF YEARS LIVED IN CORCORAN 4
OCCUPATION(S) Laborer with Andy Wheat Farms for 13urs
Lakeland Dusters Aviation for 254rs
DID RECIPIENT EVER SERVE IN THE MILITARY? YESNONO

Club Involvement	# of Years in Club	Offices Held within the Club	# of Years Offices Held	Club Activities Participated In	# of Years of Particpation
First Baptist Church	64	Teacher	47	Adult Sunday School Sunday Service	47
		Deacon Superintendent	55	Sunday Service Sunday School	55
Central Volley				J	
Central Valley Regional Center	33	Caretaker	33	Inhome care for disabled adults	33
Studebaker Club	15	Member	15	Honoring all things Studebaker	15
Corcoran Police Department	:10	Liason/ Community Advocate	. 10	Advocating for Community members	10
			,		
		The control of the co			1

STATE WHY YOU BELIEVE THIS PERSON DESERVES THE HONOR Samuel Patrick bovo ne community. He was a member FOR OVER COURS Where in many as a Sunday school tencher, lead deacon deacon chairman, and trustee board nurch and a role mod rully and cared desoly I ne entire community as a w ale He was originall his family here and (orcoran) ways very proud to be an ac Corcoran community,

# WHAT IS THE ONE THING PERFORMED BY NOMINEE THAT HAD THE GREATEST IMPACT ON CORCORAN?

Samuel Patrick was a dedicated, datermined, and hardworking individual who believed in giving a full day of work for a full day of pay, and this was the attitude he had regarding those who worked for or with him. One of Sam's biggest contributions to the Corcoran community was providing seasonal employment to a great many diverse individual the was very openminded by never looking at age, race, religion, or a persons status in lite when accepting someone who needed in come. At his funeral it was stated that he offered employment to many students, who through his teachings and leadership, were able to attend college and achieve their goals. Sam would be pleased to know that he left a legacy towards the success of so many who had the apportunity to work under his quidance. Thank you for your consideration of this illustrious man.